

MINUTES
Reorganization Meeting
Northvale Board of Health
January 5, 2017
7:30 PM

CALL THE MEETING TO ORDER

Mrs. Brogan called the meeting to order at 7:32 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT

Mrs. Brogan read the “Sunshine Statement” into the record as follows:

“This is a Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Borough Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”

BOARD OF HEALTH MEMBERS TERMS

| | |
|----------------------------|------------|
| Fran Brogan term ending | 12/31/2018 |
| David Levine term ending | 12/31/2018 |
| Patrice Hunkin term ending | 12/31/2017 |
| Debbie Visconi term ending | 12/31/2018 |
| Kathy Uglione term ending | 12/31/2017 |

ROLL CALL

Mrs. Brogan, Mrs. Hunkin, Dr. Levine, Mrs. Uglione, Mrs. Visconi were present.
Also present: Councilman Roy Sokoloski, Billy Guyt, Pest Control Officer, Linda Quinn, Principal Sanitary Inspector, Frances Weston, Board of Health Secretary

ELECTION OF PRESIDENT AND VICE PRESIDENT

Mrs. Visconi made a motion to nominate Mrs. Brogan as President of the Board of Health, Mrs. Hunkin seconded the motion. Mrs. Hunkin, Dr. Levine, Mrs. Uglione, and Mrs. Visconi were in favor. Mrs. Brogan abstained.

Mrs. Brogan made a motion to nominate Mrs. Visconi as Vice President of the Board of Health, Mrs. Hunkin seconded the motion. Mrs. Brogan, Mrs. Hunkin, Dr. Levine, and Mrs. Uglione were in favor. Mrs. Visconi abstained.

APPROVAL OF MINUTES

On a motion made by Mrs. Visconi, seconded by Mrs., Uglione all were in favor to approve the Minutes of the November 10, 2016 meeting.

Approve Meeting Dates for 2017

On a motion made by Mrs. Hunkin, seconded by Mrs. Uglione all were in favor to approve the meeting dates for 2017 - Jan. 5, March 9, June, 8, October 12.

APPOINTMENTS

On a motion made by Mrs. Visconi, seconded by Dr. Levine all were in favor to approve the appointment of TYCO Animal Control Services for a one year term ending 12/31/17.

On a motion made by Mrs. Hunkin, seconded by Mrs. Visconi all were in favor to approve the appointment of William Guyt as Pest Control Officer for a one year term ending 12/31/17.

CORRESPONDENCE

- 1. State of New Jersey, Dep of Environmental Protection**
Re: 269 Livingston Street
- 2. NJDEP Inspection Form**
Re: 188 Scharer Avenue
- 3. Immunization Audit Report**
- 4. Chasan, Leyner & Lamparello Law Offices**
Re: Snack Bars – Hogan, Veterans

RESOLUTIONS

#2017-01 Authorize the Northvale Board of Health President to sign the 2017 Contract for TYCO Animal Control Services

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to authorize the Board of Health President to sign the 2017 Contract for TYCO Animal Control Services.

#2017-02 Authorize the Northvale Board of Health President to sign the 2017 Contract with Hillsdale for Child Health Conferences

On a motion made by Mrs. Visconi, seconded by Dr. Levine all were in favor to authorize the Board of Health President to sign the 2017 Contract with Hillsdale for Child Health Conferences.

2016 REVENUE COLLECTED

| | |
|---------------------------------|--------------------|
| Food Establishment License Fees | \$16,050.00 |
| Death Certificate Fees | \$11,870.00 |
| Birth Certificate Fees | \$ 10.00 |
| Marriage Certificate Fees | \$ 854.00 |
| Pet Licensing | \$ 4,487.00 |
| Late Fees (Dogs and Cats) | \$ 120.00 |
| TOTAL | \$33,391.00 |

PAYMENT OF BILLS

Ratify and approve all bills paid between November 1, 2016 and December 31, 2016.

| | |
|--|--------------------|
| MGL Printing Solutions | \$380.00 |
| Dog & Cat License Paper | |
| Hillsdale Board of Health | \$105.00 |
| Child Health Conference (Oct, Nov, Dec) | |
| Bergen County Dept of Health | \$13,276.03 |
| Shared Service Health Contract | |

On a motion made by Dr. Levine, seconded by Mrs. Hunkin all were in favor to approve the bills for payment from November 1, 2016 through December 31, 2016.

OPEN TO PUBLIC

Mrs. Brogan opened the meeting to the public. There being no comments from the public, Mrs. Brogan closed the meeting to the public.

SECRETARY'S REPORT

Mrs. Weston reported that the Food License Renewals and the Dog/Cat License Renewals for 2017 have been mailed out. The next meeting is March 9, 2017.

REPORTS

Nurse's Report

On a motion made by Dr. Levine, seconded by Mrs. Visconi all were in favor to approve the Nurse's Report as submitted.

Pest Control Officer's Report

Mr. Guyt reported that he has had no complaints.

On a motion made by Mrs. Hunkin, seconded by Mrs. Uglione all were in favor to accept the Pest Control Officer's Report.

Health Officer's Report

Mrs. Quinn reported that they will be inspecting Shoprite weekly as there are many renovations going on. There is a new Tanning Salon opening in the Northvale Square. She also told the Board about a few complaints she has received. Councilman Sokoloski informed Mrs. Quinn she may receive a complaint from a tenant that has found bed bugs. Mrs. Quinn said she can call the landlord and advise him to get an exterminator. Mrs. Weston had spoken with Councilman Small who informed the tenant to call the Board of Health if the Landlord does not resolve this problem.

On a motion made by Mrs. Visconi, seconded by Mrs. Hunkin all were in favor to accept the Health Officer's Report.

Animal Control Officer's Report

On a motion made by Mrs. Visconi, seconded by Dr. Levine, all were in favor to accept the Animal Control Officer's Report.

COUNCIL MEMBER REPORT

Councilman Sokoloski had no report but did want to wish everyone good health in 2017.

BOARD MEMBERS COMMENTS

There were no comments from the Board Members.

OPEN TO PUBLIC

Mrs. Brogan opened the meeting to the public. There being no comments from the public, Mrs. Brogan closed the meeting to the public.

ADJOURNMENT

On a motion made by Mrs. Visconi, seconded by Mrs. Hunkin all were in favor to adjourn the meeting at 7:47 PM.

Respectfully Submitted,

Frances Weston
Deputy Clerk/Board of Health Secretary

Approved: March 9, 2017