

MINUTES
Combined Meeting of the Mayor and Council
Wednesday, February 13, 2013
7:30 PM

CALL THE MEETING TO ORDER –

Mayor Bazela called the meeting to order at 7:32 PM in the Council Chambers of the Municipal building located at 116 Paris Avenue, Northvale, NJ 07647.

STATEMENT –

Mayor Bazela read the “Sunshine Statement” into the record as follows:

“This is a Combined Meeting of the Mayor and Council of the Borough of Northvale. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings.”

SALUTE TO THE FLAG – SILENT PRAYER –

Michael from Alpha Dog led in flag salute and Mayor Bazela asked everyone for a moment of silent prayer.

ROLL CALL -

Mayor Bazela, Councilwoman Libby, Councilman Marana, Councilman Shepard, Councilman Sokoloski and Councilman Sotiropoulos were present. Councilman Piehler was absent.

Also present Mr. Gregg Paster, Borough Attorney, Mr. Paul Niehoff, Borough Engineer, Frances Weston, Deputy Borough Clerk.

Michael from Alpha Dog did presentation on a new web site. Mayor Bazela had to stop presentation at 8:00 PM to introduce the ordinances. Presentation resumed and was done at 8:25 PM.

APPOINTMENTS & PERSONNEL CHANGES –

AWARDS AND PRESENTATIONS –

APPROVAL OF MINUTES –

MONTHLY REPORTS – (Correspondence on file in Borough Clerks Office)

Tax Collector – December & January
Police Department – December & January
Fire Prevention – December & January
Municipal Court – December & January
Building Department – December & January

CORRESPONDENCE –

FOR DISCUSSION –

Establishment of a Shade Tree Commission and possible Introduction of Ordinance for same.

Gregg Paster explained that a Shade Tree Commission would divest the borough of all liability. Any responsibility would be off of the borough. The Mayor would appoint a commission consisting of 5-7 members for 5 year terms. Mr. Pastor stated that

the Commission would handle the pruning of trees, maintenance, replanting, sick trees, and complaints. There is a \$7000 grant that can be applied for. Mr. Pastor stated that he will send a memo to Mayor and Council explaining the legalities and benefits.

RESOLUTIONS –

Mayor Bazela stated that he would like to have Resolutions 15-19 and 21 and 22 voted on Consent Agenda. ON THE QUESTION: Mr. Pastor advised on #21 the original pilot was wrong, payment is not changed. Councilman Sokoloski stated there is no dollar amount. Mr. Paster stated that he will find out what dollar amount will be. On #17 Mr. Niehoff stated Northvale should have complete streets policy. Councilman Marana questioned Resolution #22. He wanted to know how we approve a bill list that the Council has not seen. Councilman Sokoloski stated our chief financial officer has advised the council to approve the resolution for the payment of bills and he will supply same to the council as soon as it is prepared. Mr. Pastor stated that in his opinion it is okay to vote on the bill list at this time.

Motion by Councilman Marana; seconded by Councilman Sotiropoulos to approve Resolutions 15-19, 21, 22, as follows:

RESOLUTION #2013-15

Authorize Mayor Bazela to Sign Interlocal Agreement with the Borough of Rockleigh for DPW Services

WHEREAS, the Borough of Rockleigh requires the services of the Department of Public Works of the Borough of Northvale; and

WHEREAS, pursuant to the Uniformed Shared Services and Consolidation Act, this sharing of services is permitted once the parties have entered into a mutual agreement for such services;

NOW, THEREFORE, BE IT RESOLVED, that Mayor Bazela is hereby authorized to sign the above mentioned agreement with the Borough of Rockleigh.

RESOLUTION #2013-16

INTERBORO MUTUAL AID GROUP AGREEMENT

WHEREAS, it is the intent of the undersigned municipalities, its fire departments and respective fire companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in NJAC 5:75A-2.2, and

WHEREAS, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

WHEREAS, this agreement shall be by and between the following boroughs, towns, municipalities, fire departments and fire companies and the parties agree to be bound thereby,

Alpine	Dumont	Norwood
Bergenfield	Harrington Park	Old Tappan
Closter	Haworth	Rockleigh
Cresskill	New Milford	Tenafly
Demarest	Northvale	

WHEREAS, it is necessary to have an agreement to define the obligations and duties of the parties of the Interboro Mutual Aid Group;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows:

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.
- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq.. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recovery involving hazardous material incidents; or cost recovery that is considered recoverable under law from responsible parties.
- (5) Each of the undersigned municipalities agrees to assume the cost of loss or damage to its own equipment.
- (6) It is understood and agreed that in the event of the failure of any of the departments to respond to the call for assistance, the department and municipality failing to respond shall in no way be liable.
- (7) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdraw from the mutual aid group. A 30-day written notice shall be given by any party to this Agreement of their intention to withdraw from this Agreement. The agreement shall remain in full force thereafter as regards the remaining signators.

RESOLUTION #2013-17

RESOLUTION OF THE NORTHVALE COUNCIL RECOGNIZING THE ADOPTION OF A COMPLETE STREETS POLICY

WHEREAS, the Council of the Borough of Northvale recognizes the need to accommodate all modes of travel on Borough streets, including pedestrians, cyclists, motorists and mass transit riders; and,

WHEREAS, the Borough of Northvale seeks to meet the transportation needs of all its citizens by providing road networks that are safer, healthier, more livable and welcoming to everyone, regardless of age and ability; and,

WHEREAS, the Borough of Northvale defines Complete Streets as roadways designed, operated and maintained to enable safe, attractive and comfortable access and travel for all users. Pedestrians, bicyclists, motorists and public transport users of all ages and abilities are able to safety and comfortably move along and across a complete street; and,

WHEREAS, Complete Streets are typically designed to include wider sidewalks, pedestrian intersection treatments, bicycle facilities, enhanced landscaping and transit accommodations; and,

WHEREAS, a Complete Streets policy is consistent with the Borough's sustainability goals and the most recently adopted Borough Master Plan;

THEREFORE, BE IT RESOLVED, the Municipal Council of the Borough of Northvale hereby establishes a Complete Streets Policy, which directs Borough staff to accommodate all modes of travel, including pedestrians, cyclists and transit riders, to the highest degree possible when redesigning the public right-of-way.

RESOLUTION #2013-18

RESOLUTION OF THE NORTHVALE COUNCIL AMENDING THE BOROUGH'S HAZARD MITIGATION PLAN

WHEREAS, the Borough is in the process of reviewing and amending its Hazard Mitigation Plan; and,

WHEREAS, as part of such review, a review of priorities will be recommended for change placing emergency generators as the first priority; and,

WHEREAS, the Northvale Fire Department at 204 Washington Street, Northvale, New Jersey 07647 shall be the first priority for the installation of an emergency generator; and,

WHEREAS, the Northvale Volunteer Ambulance Corps at 196 Firenze Street, Northvale, New Jersey 07647 shall be the second priority for the installation of an emergency generator.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Northvale that a review and amendment of the Borough's Hazard Mitigation Plan include emergency generators as the first priority in the amended Plan.

RESOLUTION #2013-19

Authorization of Change Order 1 in a Contract between the Borough of Northvale and Freespan Structures Inc., for Fabric Roof Salt Storage Shed Project

WHEREAS, the Borough of Northvale and Freespan Structured Inc., entered into a Contract for the installation of a Fabric Roof Salt Storage She at the Department of Public Works Building located at 195 Paris Avenue; and

WHEREAS, it has been determined that certain changes to this Contract are necessary; and

WHEREAS, the Borough engineer recommends changes as outlined in the Borough engineer's February 7, 2013 correspondence; and,

WHEREAS, the change order increases the Contract amount by \$6,560.00 bringing the revised contract amount to \$74,790.00.

NOW, THEREFORE BE IT RESOLVED the Borough of Northvale authorizes the change order increase in the amount of \$6,500.00 to the original Contract amount of \$68,230.00 bringing the revised Contract amount to \$74,790.00 as recommended and detailed in the February 7, 2013 correspondence from the Borough engineer.

ROLL CALL VOTE: All present in favor.

Resolution #2013-20 was pulled.

Motion by Councilman Marana; seconded by Councilman Sotiropoulos to approve Resolution #2013-21, as follows:

RESOLUTION #2013-21

Authorize Mayor Bazela to Sign Agreement for Payment in Lieu of Taxes with the Housing Development Corporation of Bergen County – 176 Paris Avenue

BE IT RESOLVED, that Mayor Bazela is hereby authorized to sign the above mentioned agreement.

ROLL CALL VOTE: All present in favor.

Motion by Councilman Marana; seconded by Councilman Sotiropoulos to approve Resolution #2013-22, as follows:

RESOLUTION #2013-22

WHEREAS, claims have been submitted to the Borough of Northvale in the following amounts under various funds of the borough:

Current Appropriations (2013)	\$ 1,018,114.40
General Capital Fund	\$ 29,983.39
Animal Trust	\$ 232.80
Recreation Trust	\$ 5,629.90
Recreation Trust	\$ 750.00
Total	\$ 1,054,710.49

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Northvale and that the claims specified on the schedule attached hereto, following examination and approval by the chief financial officer be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	01-04-2013	\$ 117,163.91
Payroll- Salaries/Wages	01-18-2013	\$ 111,871.12
Health Benefits	January 2013	\$ 39,453.56
School Taxes - Local	January 2013	\$ 703,025.00
School Taxes - Regional	January 2013	\$ 623,817.00
TOTAL		\$ 1,595,330.59

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Northvale that the claims totaling **\$2,650,041.08** be approved and ratified respectively.

The bill list is as follows:

DATE	VENDOR	CHECK#	AMOUNT	DESCRIPTION
01/30/13	JIF	7575	114,030.41	VARIOUS
02/13/13	CESCO	7576	345.04	BLDGS & GROUNDS
02/13/13	CHASAN & LEYNER	7577	2,417.00	LEGAL SERVICES
02/13/13	D & E UNIFORMS	7578	24.00	A & E
02/13/13	DELTA DENTAL	7579	7,788.63	VARIOUS
02/13/13	ELLEN SPRINGSTEEN	7580	80.00	MUNICIPAL COURT
02/13/13	GE CAPITAL	7581	1,668.00	COPIERS
02/13/13	GENERAL CODE INC.	7582	4,535.72	CODIFICATION OF ORDS
02/13/13	GREGG PASTER	7583	9,449.00	LEGAL SERVICES
02/13/13	MASER CONSULTING	7584	198,724.11	ENGINEERING SERVICES
02/13/13	METRO PEST SERVICES	7585	100.00	BLDGS & GROUNDS
02/13/13	MGL PRINTING	7586	329.70	TAX ASSESSMENT
02/13/13	MIELE SANITATION	7587	60,412.31	TRASH REMOVAL & TIPPING
02/13/13	MILLENIUM STRATEGIES	7588	2,500.00	GRANTSWRITER
02/13/13	STATE OF NEW JERSEY	7589	1,096.00	DUE TO STATE UCC FEES
02/13/13	OFFICE CONCEPTS	7590	275.00	FINANCIAL ADMINISTRATION
02/13/13	ONE CALL	7591	23.60	SEWER
02/13/13	PSE &G	7592	2,967.76	NATURAL GAS
02/13/13	RACHELS/MICHELE'S	7593	11,489.28	GAS/DIESEL
02/13/13	RFQ TESTING	7594	75.00	SEWER
02/13/13	TYCO ANIMAL CONTROL	7595	1,100.00	ANIMAL CONTROL
02/13/13	UNITED WATER	7596	13,949.49	WATER
02/13/13	VALLEY HEALTH MEDICAL	7597	132.00	DPW STREETS & ROADS
02/13/13	VERIZON WIRELESS	7598	816.89	WIRELESS PHONE SERVICE
02/13/13	VERIZON/BELL ATLANTIC	7599	107.02	TELEPHONE
02/13/13	BC LEAGUE OF MUNICIPALITIES	7600	150.00	A & E MEMBERSHIP DUES
02/13/13	BCPWA	7601	75.00	DPW STREETS & ROADS
02/13/13	BERGEN COUNTY	7602	100.00	A & E
02/13/13	NEW JERSEY CONF OF MAYORS	7603	0.00	A & E DUES
02/13/13	NORTHERN VALLEY MAYORS	7604	225.00	A & E DUES
02/13/13	PUBLIC WORKS	7605	50.00	DPW STREETS & ROADS
02/13/13	RIVERSIDE COOPERATIVE	7606	500.00	A & E DUES
02/13/13	TCTA	7607	100.00	TAX COLLECTOR DUES
02/13/13	TCTA OF BERGEN COUNTY	7608	75.00	TAX COLLECTOR DUES
02/13/13	BERGEN COUNTY TREASURER	7609	535,358.19	COUNTY TAXES
02/13/13	DEBORAH KANIECKI	7610	280.00	VARIOUS
02/13/13	DOLORES ALFIS	7611	228.00	SENIOR CENTER

02/13/13	DOROTHY GARRY	7612	300.00	VARIOUS
02/13/13	HASMIG MEKJIAN	7613	175.00	VARIOUS
02/13/13	JACQUELINE WALKER	7614	473.88	VARIOUS
02/13/13	LA CASA FORMOSA	7615	3,315.00	FOOD SERVICE SENIOR CENTER
02/13/13	LISA SALERNO	7616	245.00	VARIOUS
02/13/13	MARGARET RASO	7617	1,487.50	VARIOUS
02/13/13	MAUREEN FELICI	7618	875.00	VARIOUS
02/13/13	MINUTEMAN PRESS	7619	60.00	VARIOUS
02/13/13	NORTHVALE FIRE ASSOCIATION	7620	10,772.50	RENT
02/13/13	NORWOOD CAR CARE	7621	291.90	FIRE O & E
02/13/13	ROBERT CARLISLE	7622	315.00	VARIOUS
02/13/13	TANYA DMITRUK	7623	722.00	VARIOUS
02/13/13	ANITA TIRE	7624	30.00	RECYCLING
02/13/13	BECKERLE LUMBER	7625	1,027.50	VARIOUS
02/13/13	CTM BULK HANDLERS	7626	527.00	DPW STREETS & ROADS
02/13/13	CLIFFSIDE BODY	7627	33.15	DPW STREETS & ROADS
02/13/13	D & E UNIFORMS	7628	1,950.80	VARIOUS
02/13/13	D'ERCOLE FARMS	7629	116.00	BLDGS & GROUNDS
02/13/13	GOOSETOWN	7630	156.25	FIRE DEPARTMENT
02/13/13	HOMETOWN HARDWARE	7631	409.65	VARIOUS
02/13/13	HSBC BUSINESS	7632	345.96	DPW STREETS & ROADS
02/13/13	HUNTS POINT SERVICE	7633	275.00	DPW STREETS & ROADS
02/13/13	J & B LOCK & ALARM INC	7634	243.00	BLDGS & GROUNDS
02/13/13	JEFF MARCASON	7635	263.73	VARIOUS REIMBURSEMENTS
02/13/13	KEN-JIL ELECTRICAL	7636	1,732.10	BLDGS & GROUNDS
02/13/13	NORWOOD CAR CARE	7637	0.00	VARIOUS
02/13/13	OFFICE BUSINESS MACHINES	7638	1,166.00	A & E RECORDING SYSTEM
02/13/13	PASVALCO	7639	170.70	LIBRARY
02/13/13	PROCOPY INC.	7640	472.00	LIBRARY
02/13/13	REED SYSTEMS INC	7641	735.46	DPW STREETS & ROADS
02/13/13	RICK CARBAUGH	7642	700.00	DPW STREETS & ROADS

ROLL CALL VOTE: All present in favor.

ORDINANCES – 2nd reading –

**BOROUGH OF NORTHVALE
County of Bergen
State of New Jersey**

ORDINANCE #914-2013

AN ORDINANCE TO FIX THE SALARIES, WAGES AND COMPENSATION OF POLICE EMPLOYEES OF THE BOROUGH OF NORTHVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY.

BE IT ORDAINED by the Mayor and Council of the Borough of Northvale, County of Bergen, State of New Jersey, as follows:

Section 1. That the following annual salaries, wages and compensation shall be paid to Police Employees of the Borough of Northvale in the amounts set forth opposite their respective title and commencing on January 1, 2013 through December 31, 2013:

EMPLOYEES HIRED PRIOR TO 01-01-2012

Lieutenant	123,711.00
Sergeant	116,133.00
Patrolman	
Beginning:	
Sixth year	110,069.00
Fifth year	96,443.00
Fourth year	82,796.00
Third year	69,153.00
Second year	55,494.00
First year	44,225.00
Training pay	39,040.00

EMPLOYEES HIRED AFTER 01-01-2012

Lieutenant	123,711.00
Sergeant	116,133.00

Patrolman	
Beginning:	
Seventh year	110,069.00
Sixth year	88,341.00
Fifth year	86,912.00
Fourth year	75,334.00
Third year	63,756.00
Second year	52,178.00
First year	40,600.00
Training pay	35,525.00

Section 2. In addition to the compensation set forth in Section 1, each full time member of the Police Department hired before January 1, 2012, shall receive longevity pay as follows:

- 2% of annual base pay after 7 years of service
- 4% of annual base pay after 10 years of service
- 6% of annual base pay after 13 years of service
- 8% of annual base pay after 17 years of service
- 10% of annual base pay after 21 years of service

The following longevity schedule will take effect for all employees hired after January 1, 2012:

- 1.5% of annual base pay after 8 years of service
- 3% of annual base pay after 10 years of service
- 5% of annual base pay after 13 years of service
- 8% of annual base pay after 17 years of service
- 10% of annual base pay after 21 years of service

If an employee reaches a higher plateau of longevity entitlement at any time during the calendar year, then said employee shall be entitled to receive the full value of the higher plateau.

Section 3. Time in excess of the basic work week or tour for a day performed by a Lieutenant, Sergeant or Patrolman shall be compensated for at the rate of time and one-half.

Section 4. Each full-time member of the Police Department under Contract shall receive a lump sum compensation for thirteen (13) holidays, payable between December 1 and 5, 2012

Section 5. There shall be paid to each full-time member of the Police Department during the year of attainment of college credits towards a Police Science Degree and in each year of service thereafter the sum of:

- \$ 300.00 upon completion of 25 credits
- \$ 600.00 upon completion of 45 credits
- \$1,000.00 upon completion of an Associate's Degree
- \$1,500.00 upon completion of a Bachelor's Degree

Where an employee qualifies for a higher plateau of credits during the first half of a calendar year (January 1 through June 30), then said employee shall be entitled to higher educational incentive payments starting the first day of July 1 of that same year and in each year of service thereafter. In the event that an Employee qualifies for a higher plateau of credits during the last half of the calendar year (July 1 through December 31), then the entitlement to higher educational compensation shall commence with the following January 1 and in each year of service thereafter.

Section 6. All full time employees of the Police Department shall be paid bi-weekly.

Section 7. All ordinances or parts of ordinances inconsistent herewith are repealed.

Section 8. This ordinance shall take effect immediately after passage and publication according to law.

Motion: Councilman Sotiropoulos

Second: Councilman Sokoloski

Open Public Hearing –

Mayor Bazela opened the public hearing on Ordinance #914-2013.

Close Public Hearing –

There being no questions or comments from the public; Mayor Bazela closed the public hearing on Ordinance #914-2013.

ROLL CALL VOTE: All present in favor.

ORDINANCE #915-2013 WAS REPLACED BY A NEW ORDINANCE #919-2013, WHICH ALSO ENCOMPASSES ORDINANCE FOR FIRST READING #918-2013.

ORDINANCES – 1st reading –

Motion by Councilman Sotiropoulos; seconded by Councilwoman Libby to Introduce Ordinance #916-2013, as follows:

**BOROUGH OF NORTHVALE
County of Bergen
State of New Jersey**

ORDINANCE #916-2013

AN ORDINANCE TO AMEND ORDINANCE #836-2006 ENTITLED “AN ORDINANCE TO FIX THE SALARIES, WAGES AND COMPENSATION OF POLICE EMPLOYEES OF THE BOROUGH OF NORTHVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY” – POLICE CHIEF AND CAPTAIN

BE IT ORDAINED by the Mayor and Council of the Borough of Northvale, County of Bergen, State of New Jersey, as follows:

Section 1. That the following annual salaries, wages and compensation shall be paid to the Police Chief and Captain of the Borough of Northvale in the amounts set forth opposite their respective title and commencing on January 1, 2013 through December 31, 2013 or as otherwise indicated.

Chief of Police	\$149,253.00
Captain	\$136,067.00 - 2011
	\$139,034.00 - 2012
	\$142,000.00 - 2013

Section 2. Said compensation is intended to be the sole salaries, wages and compensation of each employee inclusive of longevity and no other compensation shall be given to either employee.

Section 3. All full time employees of the Police Department shall be paid bi-weekly.

Section 4. All ordinances or parts of ordinances inconsistent herewith are repealed.

Section 5. This ordinance shall take effect immediately after passage and publication according to law.

ROLL CALL VOTE – All present in favor.

Motion by Councilman Marana; seconded by Councilman Shepard to Introduce Ordinance #917-2013, as follows:

**BOROUGH OF NORTHVALE
County of Bergen
State of New Jersey**

ORDINANCE # 917-2013

AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF NORTHVALE, ENTITLED “POLICE DEPARTMENT EMPLOYEES – ADULT SCHOOL CROSSING GUARDS; TERMS; REVOCATION; QUALIFICATIONS; SUPERVISION AND DIRECTION

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF NORTHVALE THAT THE CODE OF THE BOROUGH OF NORTHVALE, BE AND IS HEREBY AMENDED AND SUPPLEMENTED, AS FOLLOWS:

Section 1. Adult school crossing guards; appointment; term; revocation; qualifications; supervision and direction.

A. The Mayor and Council shall appoint adult school crossing guards for terms not exceeding one year and revoke such appointments for cause and after proper hearing before the Chief of Police or other chief law enforcement officer of the municipality. Before any adult school crossing guard is appointed, the Chief of Police shall ascertain the eligibility of the applicant and make a report to the governing body. No person shall be appointed as an adult school crossing guard unless he/she:

1. Is a citizen and resident of this State;
2. Is sound in body and of good health
3. Is of good moral character; and
4. Has not been convicted of any criminal offense involving moral turpitude.

B. An adult school crossing guard shall be under the direction of the Northvale Police Department and his/her powers and duties as an adult school crossing guard shall cease at the expiration of the term for which he was appointed. An adult school crossing guard shall follow and adhere to the policies and practices instituted by the Borough of Northvale and Northvale Police Department.

C. Every adult school crossing guard shall be under the supervision and direction of the Chief of Police or his designee wherein he/she is appointed and shall perform his/her duties only in such municipality. He//she shall comply with the rules and regulations applicable to the conduct and decorum of a regular employee of the municipality.

D. Prior to appointment, each applicant must undergo the following test as recommended by Adult School Crossing Guard Employment:

1. Vision Standards and Recommended Tests.
 - a. Peripheral Vision

Visual field shall be 160 degrees in the horizontal meridian binocularly with or without correction. Any perimeter that can measure the horizontal field of vision can serve as the testing method. The extent of the visual field shall be determined along the horizontal meridian for each eye with a perimeter (confrontation fields are not acceptable). Values less than 160 degrees are acceptable only if complete compensation occurs with the opposite eye in

binocular viewing. Any central absolute scotoma must be completely compensated by the opposite eye.

b. Stereopsis

Using either the Titmus test (TST) or the Rand Dot Stereo test (RST) or the Randot E test: TST Wirt Circle #8 (50 seconds of disparity) RST or RDE Target #6 (50 seconds of disparity). Subject must identify which object stands out from the page wearing Polaroid eyeglasses.

c. Color/Vision

In response to one of the following three editions of the Ishihara Pseudoisochromatic Plate Screening test, with the testing conducted on plate at a time, the applicant should achieve the following results:

- 1) 38 plate edition: The first 21 plates – 9 errors or less. An individual who misses the first plate has failed.
- 2) 24 plate edition: The first 15 plates – 6 errors or less
- 3) 16 plate edition: The first 9 plates – 4 errors or less

d. Visual Acuity

The applicant must be able to read 20/30 letters with the dominant eye on the Standard Snellen optotype chart. The non-dominant eye must have 20/40 or better with best correction. The applicant is asked to read the smallest line of letters that can be read with one eye covered. This is repeated with the opposite eye covered. An applicant wearing contact lenses must meet the visual acuity standard with their contact lenses in place. A statement from the applicant's eye care professional must be presented confirming that contact lenses have been worn successfully for a minimum of four months.

e. Hearing Standards and Recommended Tests

The candidate must be tested in a sound booth. Both the sound booth and audiometer used for testing should be calibrated using the most recent ANSI standards, and have been calibrated within the past year. Calibration certificates should be on file and available for review.

Candidates qualify if they meet standards with or without amplification.

The crossing guard hearing standards are as follows:

- 1) Hearing thresholds of 40dB or better in each ear at 500, 1K, and 2KHz.
- 2) Pure tone average thresholds at 500, 1K and 2KHz 35 dB or better in each ear.
- 3) The hearing threshold at 4K Hz must be 45dB or better in each ear.

f. Re-examination for Crossing Guards

(DELETE THE FOLLOWING AS NO SUCH REQUIREMENTS EXIST UNDER THE BOROUGH'S EMPLOYMENT PRACTICES – Crossing guard candidates should complete the same medical history and physical examination required for pre-placement examination designed for other municipal full-time positions). Re-examination crossing guards should be repeated as follows:

- 1) Up to age 39; every five years
- 2) From 40 to 49: every two year
- 3) 50+: every year

The physical examination, vision and hearing tests should be conducted in a clinical setting by a physician with experience examining job applicants. To perform the functions of the crossing guard position, the

applicant must be capable of standing for two hours or more at a time and be able to lift and hold in position a stop sign weighing approximately one pound while holding the opposite hand in an upright, raised position. The examining physician should be provided a job description listing the physical requirements for the position.

If abnormalities or deficiencies are identified as a result of the physical examination including vision and hearing tests, the candidate is not qualified for the position. As an option, candidates not meeting the standards can be referred to an appropriate specialist for further examination to determine their physical capacity to perform the duties of the position. If this option is pursued, the specialist must be provided with the results of the first examination and the standards that are to be met. Until the specialist's report is received, the candidate should not be permitted to serve as a crossing guard. If the specialist's report confirms the earlier testing outcome, the candidate is not qualified to serve as a crossing guard.

Section 2. Criminal History Background Check

Prior to appointment, each applicant must submit to a criminal history background check, conducted by the Chief of Police or his designee.

Section 3. Failure to Comply

Failure to comply with all of the pre-employment requirements shall disqualify the applicant from employment as an adult school crossing guard.

Section 4. Training

The Borough of Northvale and Northvale Police Department shall provide yearly school crossing guard training to all regular assigned adult crossing guards and all alternate adult crossing guards.

Section 5. Safety Equipment

The Borough shall provide all adult school crossing guards with the proper safety equipment and uniform/clothing apparel to properly perform the duties of an adult school crossing guard.

Section 6. Yearly Evaluations

The Chief of Police or designee shall conduct yearly evaluations of adult school crossing guards and school crossings and maintain a written record of such evaluations.

Section 7. Diminished Capacity

In the event that during the term of appointment, the governing body or police department determines that a guard's physical and mental well-being has diminished, the school crossing guard may be required to submit to a re-examination as described in Section 4.

Section 8. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect immediately after passage and publication by law.

ROLL CALL VOTE: All present in favor.

Motion by Councilman Sokoloski; seconded by Councilwoman Libby to Introduce Ordinance #919-2013, as follows:

BOROUGH OF NORTHVALE

**County of Bergen
State of New Jersey**

ORDINANCE # 919-2013

**AN ORDINANCE TO FIX THE SALARIES, WAGES AND COMPENSATION
OF CERTAIN EMPLOYEES OF THE BOROUGH OF NORTHVALE, COUNTY
OF BERGEN AND STATE OF NEW JERSEY**

BE IT ORDAINED, by the Mayor and Council of the Borough of Northvale, County of Bergen, State of New Jersey, as follows:

Section 1. The employees herein designated shall be paid up to the annual salaries as follows:

POSITION/TITLE	2013 SALARY
Mayor	5,040.00
Council Members	3,556.00
Borough Clerk	66,642.00
Safety Director	500.00
Election Official	500.00
Clerk Typist	23,500.00
Deputy Clerk	2,200.00
Information Technology Coordinator	6,000.00
Chief Financial Officer	24,000.00
Accounting Assistant	31,457.00
Tax Collector	53,014.00
Tax Assessor	5,000.00
Assistant to Tax Assessor	5,927.00
Planning Zoning Secretary	4,144.00
OEM Coordinator	1,186.00
Construction Code Official	16,442.00
UCC Sub-code Official	5,712.00
Fire Sub-code Official	5,858.00
Electrical Sub-code Official	5,525.00
Plumbing Sub-code Official	6,855.00
Construction Code Technical Assistant	34,294.00
Code Compliance Officer	12,673.00
Code Compliance Secretary	1,335.00
Fire Prevention Officer	21,902.00
Fire Prevention Inspector	7,328.00
Fire Prevention Inspector	9,410.00
Fire Prevention Secretary	1,897.00
Magistrate	23,845.00
Acting Judge	125.00 per session
Court Administrator	34,372.00
Deputy Court Clerk	13,070.00
Recording Clerk	Up to 11.48 per hour
Municipal Court Attendant	Up to 18.50 per hour
Prosecutor	11,560.00
Public Defender	4,526.00
DPW Superintendent	88,193.00
DPW Part-time / Seasonal Worker	10.00 – 15.00 per hour
Recycling Coordinator	3,132.00
Recycling / DPW Secretary	2,380.00
Registrar of Vital Statistics	6,351.00
Deputy Registrar	4,490.00
Board of Health Meetings (12 Meetings)	430.00
Nurse	7,762.00
Pest Control Officer	3,557.00

Senior Center Director	37,722.00
Senior Center Bookkeeper	Up to 12.58 per hour
Senior Center Administrative Assistant	5,000.00
Senior Center Kitchen Aide	Up to 9.60 per hour
Senior Center – Office Help	Up to 12.52 per hour
Senior Van Driver	Up to 12.55 per hour
Fire Department Engineer	1,808.00

Section 2. The compensation of Special Police and School Crossing Guards shall be as follows:

School Crossing Guards - per hour \$ 19.38

Section 3. In addition to the compensation set forth in Section 1, each full time employee of the Borough of Northvale shall receive longevity pay as follows:

- 2% of the base annual pay after 5 years of service
- 4% of the base annual pay after 9 years of service
- 6% of the base annual pay after 13 years of service
- 8% of the base annual pay after 17 years of service
- 10% of the base annual pay after 21 years of service

If an employee reaches a higher plateau of longevity entitlement at any time during the calendar year, then said employee shall be entitled to receive the full value of the higher plateau in that calendar year.

Non-contractual employees hired after January 1, 1993 are not eligible for longevity.

Section 4. Time in excess of forty (40) hours per week for all full time employees is to be paid at the rate of time and one-half excluding all statutory appointments.

Section 5. All full time Borough employees and School Crossing Guards shall be paid bi-weekly, or as determined by resolution of the Mayor and Council.

Section 6. Sick leave policies for all employees other than D.P.W. Contract and Police Contract employees are in accordance with Administrative Rules, Regulations and Practices.

Section 7. All ordinances or parts of ordinances inconsistent herewith are repealed.

Section 8. Salaries, wages and compensation herein set forth shall be retroactive to January 1, 2013.

Section 9. This ordinance shall take effect immediately after passage and publication according to law.

ROLL CALL VOTE – All present in favor.

MAYOR & COUNCIL REPORTS –

Mayor Bazela read Councilman Piehler’s repor on his behalf. Alpha Dog did a presentation as requested by Councilman Piehler. He further reported that registrations for baseball and softball are done. There will be a new Softball Commissinoner; Jordan Flavell-Boney. Councilman Piehler also had a meeting with Millenium to discuss various grants to apply for. Lastly; the Board of Education has new president for 2013; Joe McGuire.

Mayor Bazela reported that he had meeting Tuesday in Trenton with regard to the Tect/Danzig building and the Deluxe Cleaners property. He stated that at this time things are looking good. He further reported that the DPW had done quite a bit of work on the Sparkhill Brook, cleaning and planting trees and clearing brush. The state of New York claimed that the Borough overstepped their bounds and went a little to far in the clearing

of trees. The had fined the Borough for said work, but allowed the Borough to clear up the problem. Northvale has and all is fine with New York at this time. Mayor Bazela asked the Borough Attorney about the status of the cell tower that was supposed to be erected on Industrial Parkway. Mr. Paster advised the council that there were various issues at the site, and the landlord has lost his tenant, therefore the cell tower will not be built at this time. Mayor Bazela further praised the DPW for the excellent job that they did during the last storm.

Councilman Shepard reported that Mr. Zavardino has submitted his Fire Prevention Budget to the CFO and his department is self funding. He also praised the DPw for the excellent work that they did during the last storm. He stated that on his travel home all the streets in Northvale were cleared and that was not the case in other towns that he had to pass through..

Councilman Marana stated that the CFO has submitted his budget packet to the auditor for his review. He expects to hear from Mr. Wielkocz in the near future.

Councilman Sokoloski reported on a possible project that the housing authority is contemplating. He stated when more information is available, it will be brought to the public via the Planning Board. He further reported that the Planning Board saw ShopRite application and hopefully it will be well received. He further reported that he attended the meeting for Deluxe Cleaners with residents that was arranged by Maser Consulting with regard to the redevelopment zone.

Councilwoman Libby had no critical items to report this evening.

Councilman Sotiropoulos reported that the Ambulance Corps was quiet during the storm and that Jamie Klics is officially a police officer and he can start giving out tickets!

BOROUGH ENGINEER REPORTS –

Mr. Niehoff recommended that the Borough join the Riverside n Cooperative. He stated that the fee is \$500 and they sponsor many good projects. He feels that the Borough would benefit from the road resurfacing projects that the Cooperative bids for. Mr. Paster agreed that the Borough should join the Riverside Cooperative.

Motion made by Councilman Sotiropoulos, seconded by Councilman Shepard to pay the \$500 Coop fee.

ROLL CALL VOTE: All present in favor.

Mr. Niehoff further reported on the meeting that was held on the Deluxe Cleaners property. He stated that 50% of the research is complete, and that 3 of 4 residents showed up for meeting. He stated that a report is being prepared and should be completed in 60 days.

BOROUGH ATTORNEY REPORTS –

Mr. Paster reported that needs appraisals for Melvin tax appeal from tax assessors office, they are awaiting that information. He further reported that she spoke with Councilman Sotiropoulos with regard to his services that he is offering to the Borough for the police desk and the copy room. He advises that the Borough purchase all of the materials and have them approve on the next bill list. He stated that the Borough can pass two resolutions this evening authorizing the funding for the two projects that Councilman Sotiropoulos will be doing.

Motion by Councilman Marana; seconded by Councilwoman Libby to authorize the expenditure not to exceed \$5,500 for the Police desk. (Resolution #2013-23)

ROLL CALL VOTE: All present in favor.

Motion by Councilwoman Libby; seconded by Councilman Sokoloski to authorize the expenditure not to exceed \$5,500 for the improvements to the copy room. (Resolution #2013-24)

ROLL CALL VOTE: All present in favor

HEARING OF THE PUBLIC –

There were no members of the public present at this time.

Motion by Councilman Marana, seconded by Councilman Sokoloski to adjourn meeting at 9:27 PM.

ROLL CALL VOTE: All present in favor.

PAUL J. BAZELA, MAYOR

ATTEST:

Frances Weston
Deputy Borough Clerk

Wanda A. Worner
Borough Clerk

Approved: March 13, 2013